

June 10, 2021

A Joint Police and Human Resources Committee Meeting was held on Thursday, June 10, 2021, in the Village Board Room. Village President Rod Randall called the meeting to order at 5:00pm. Roll call was answered by Trustees Justin Ray, Jim Fleming, and Christy Miller.

New Business

1. J. Ray made a motion to enter Executive Session (5 ILCS 120/2(c)(1).) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. C. Miller seconded. All Trustees voted YEA.

J. Ray made a motion to return to Open Session. C. Miller seconded. All Trustees voted YEA. Roll call was answered by Justin Ray, Jim Fleming, and Christy Miller. No action was taken as a result of the Executive Session.

2. J. Ray led a discussion concerning revisions to the Personnel Policy and Procedures Manual of the Village of Arthur. J. Ray provided a copy of the manual, highlighting the suggested changes. Discussion took place on the use of time clocks versus signing in on a time sheet. Chief Goodman explained how employees are currently keeping track of their hours. Kenny Crossman stressed the importance of accurate records. It was recommended to continue the use of time clocks and renew the current system that is in place.

Other changes to the manual include:

2.7 Removal of the words "exceptions include all full time bargaining employees."

2.7 Changing the wording to say that salaried employees are required to reside within five miles of the corporate limits. All other employees have a 25 mile residency requirement.

2.8 Change "one hour of compensation per call out" to "two hours of compensation per call out."

2.9 Remove the words "non collective bargaining".

3.4 Change sick leave to read "sick leave is earned at the rate of six days per year as of January 1st of each year."

Discussion took place on Cintas rental service for rugs and uniforms. The contract with them is due to be renewed in November. J. Ray will look into cancelling this service.

General Discussion

none

Adjourn

J. Ray made a motion to adjourn. C. Miller seconded. All Trustees voted YEA. President Randall adjourned the meeting at 6:15pm.

APPROVED



Village President

ATTEST



Deputy Village Clerk

DATE

6/21/21