

June 6th, 2016

A regular meeting of the Board of Trustees of the Village of Arthur, Illinois, was held on Monday, June 6th, 2016, in the Village Board Room. Village President Matt Bernius called the meeting to order at 7:00 pm. Roll call was answered by Trustees Terry Clark, Karen Good, Paul Pearce, James Aikman, JD Kuhns and Dave Tiffan, and Mayor Matt Bernius.

The Pledge of Allegiance was performed.

Approval of Previous meeting minutes

The regular meeting minutes were approved as presented.

Approve Expenditures

- T. Clark made a motion to approve expenditures in the amount of \$36,285.31. Paul Pearce seconded. All Trustees voted YEA.

Village President Comments and Announcements

- None.

Trustees' Reports

- None.

Police Chief's Report

- Police report was placed in each board packet. Today was Chief Goodman's first day back. He thanked the board for their allowing him to use short term disability.

Public Works Supervisor's Report

- Grant reported that there have been a few service repairs.
- They are working on replacing the old meters as they go bad, will solve some of the reading issues.
- Reed Coleman put in his 2 week notice today. His final day will be June 17th.

Village Attorney's Report

- No report

Visitors' Comments

Roger Bonham from the Graphic Clarion was present.

Old Business

- None

New Business

- Jayhawk Software is the water billing software used. We put the renewal of the contract on hold as we were exploring the option to sell the water and sewer and we are now up for renewal of a new contract. Terry accepted the Jayhawk Software contract for \$750. James Aikman seconded. All trustees voted YEA.
- Along with the software program we also have a yearly support agreement that helps support the software, as well as provides off-site backups for the program. Terry made a motion to accept the contract for Jayhawk Software IDS agreement in the amount of \$400. James Aikman seconded. All trustees voted YEA.
- Erica Carter, Deputy Clerk, outlined a marketing plan for the water billing transition to make it as smooth and easy as possible. She outlined several options including posting on Facebook, putting a note on the water bills, sending out letters to each water billing customer, asking Roger Bonham at the Graphic if he will highlight in the newspaper, and writing a letter to the editor. The board encouraged Erica to look into sending postcards instead of letters to save on costs. JD Kuhns made a motion to allow Erica to send individual notices to all water billing customers, preferably in a postcard form. Paul Pearce seconded the motion. All trustees voted YEA.
- Erica Carter, Deputy Clerk, also presented the desire and in her opinion need, for a drop box as we take over the water billing. Christy Frederick and Erica have been doing

- Grant Corum also presented an additional request from CHI. They would like a crosswalk as outlined in their drawings for outside of their office area across Sunrise Drive. James Aikman made a motion to accept and approve the crosswalk request as presented. CHI will take care of the putting the crosswalk in. JD Kuhns seconded the motion. All trustees voted YEA.
- Erica Carter, Deputy Clerk, stated that it had been 2 years since we have opened the insurance bid process. Dave Tiffan made a motion to open for bid for all Village insurance. James Aikman seconded the motion. All trustees voted YEA.
- Randall Electric will no longer be doing the water billing due to a staffing change. The previous water billing contract will need to be rescinded. JD Kuhns made a motion to accept the rescission of the water contract as presented. Dave Tiffan seconded. All trustees voted YEA.
- Erica Carter, Deputy Clerk, presented information in regards to PACE systems, an online bill pay option for the water billing. More information was requested and the agenda item has been tabled at this time.
- Attorney Kenny Crossman presented the Prevailing Wage Ordinance that must be passed every year. This states that it is required that all contractors must pay employees prevailing wage on contracts established with the Village of Arthur. It is ordinance 06-20A-16. JD Kuhns made a motion to accept the Prevailing Wage Ordinance as presented. Dave Tiffan seconded. All trustees voted YEA.

Adjourn

President Bernius adjourned the meeting at 7:26 pm.

APPROVED 
Village President

ATTEST 
Deputy Village Clerk

DATE 7/5/14